

Broadlands Hall School
Mobile Phone Policy

Date of Implementation: September 2025

Next Review Date: September 2026

1. Policy Statement

Broadlands Hall School is committed to providing a safe, respectful, and focused learning environment for all pupils, staff, and visitors. In line with UK government recommendations, the School does not permit the use of mobile phones by pupils, parents, or staff during the school day, except in clearly defined and authorised circumstances.

This policy is designed to:

- Protect the privacy, safety, and well-being of our school community.
- Minimise distractions and promote positive learning behaviours.
- Safeguard against inappropriate or unauthorised use of technology on site.

2. Scope

This policy applies to:

- **All pupils** enrolled at Broadlands Hall School.
- **All staff**, including teaching, support, and agency staff.
- **All parents, carers, and visitors** to the School.

3. Policy Rules

3.1 General Prohibition

- Mobile phones are **not permitted to be used** on the school site between **08:00 and 16:30**.
- The only mobile phones permitted for use during the school day are those issued to, and used by, **Senior Management Team (SMT) members** for **official School business**.

3.2 Storage of Mobile Phones

- If mobile phones are brought onto the school site, they must be:
 - **Locked in the owner's car**, or
 - **Secured in a personal locker** before the start of the school day.
 - **Pupils** must hand their phones in to the office by 8.45am where they will be stored securely in the safe until they are collected by the owner at the end of the school day or just before they leave the site.
- Mobile phones must **not** be kept on the person, in classrooms, or in open bags during school hours.

3.3 Exceptional Circumstances

- The Headmaster may grant permission for an individual to carry or use a mobile phone in **exceptional circumstances**.
 - This permission will be:
 - For a **specific reason**,
 - For a **defined and limited period of time**, and
 - Reviewed and withdrawn when no longer necessary.
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4. Consequences of Non-Compliance

- **Pupils:** Any phone seen or heard during prohibited times will be confiscated and stored securely until the end of the school day. Repeated breaches may result in further disciplinary action.
 - **Staff:** Non-compliance will be addressed in line with the Staff Code of Conduct and the Disciplinary Policy and may lead to formal action.
 - **Parents/Visitors:** Those who do not comply will be asked to switch off or store their device and, if necessary, may be asked to leave the premises.
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5. Safeguarding and Data Protection

The use of mobile phones for photography, video recording, or social media posting on the school site is strictly prohibited unless explicitly authorised by the Headmaster for educational or official purposes. This applies at all times, including school events, to ensure the safety and privacy of all pupils and staff.

6. Review

This policy will be reviewed annually or sooner if government guidance changes or a safeguarding concern requires an update.